

SSSI Membership Monthly Payment Instructions



Please see below information regarding payment of your Surveying & Spatial Sciences Institute Membership fee on a monthly basis.

The fees for the 2020-21 financial year are as follows:

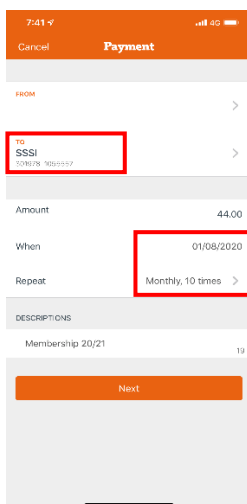
Membership Category	Monthly Membership Fee - 11 payments (includes small administration fee)	Membership Fee if paid annually
Member or Associate - Standard	\$44	\$460
Member or Associate – 1 st Year Graduate	\$20	\$215
Member or Associate – 2 nd Year Graduate	\$30	\$320
Affiliate	\$34	\$355
Retired	\$14	\$140

Please note, overseas memberships are not eligible for monthly payments.

Below are general instructions for how to set up the payments, noting that each bank may be a little different.

BPAY PAYMENTS

1. Select the BPay option via your online banking.
2. Enter **SSSI's biller code**, include your own **Personal Reference Number** (both of which are stated on your Tax Invoice)
3. Enter the monthly payment amount above that corresponds to your membership type
4. Choose the first payment date to be no later than the 7 August and request that the payment be **repeated monthly, 10 times** (original and 10 follow-up payments will be made).



SSSI Membership Monthly Payment Instructions



EFT PAYMENTS

1. Select the Make a Payment/Pay Someone option via your online banking.
2. Enter **SSSI's Name, BSB and Account Number details** (noted on your Tax Invoice)
3. Enter **your Tax Invoice number and your Surname** in the description field
5. Enter the monthly payment amount above that corresponds to your membership type
6. Choose the first payment date to be no later than the 7 August and request that the payment be **repeated monthly, 10 times** (original and 10 follow-up payments will be made).

The image displays two screenshots from a mobile banking application. The left screenshot, titled 'Payment', shows the 'TO' field with 'SSSI' and BSB '032-713 346913' highlighted by a red box. The 'Amount' is set to 44.00, and the 'When' field shows '01/08/2020', also highlighted by a red box. The 'Repeat' option is set to 'Monthly, 10 times'. The 'DESCRIPTIONS' section includes 'Mine Membership 20/21' and 'Their Inv 71331 Surname', with the latter highlighted by a red box. A 'Next' button is at the bottom. The right screenshot, titled 'Confirm', asks 'Is this right?' and lists the BSB '032-713', Account number '346913', and Name 'SSSI'. It includes a toggle for 'Save to recipient list' which is turned on. A 'Yes, these are correct' button is at the bottom.

TERMS AND CONDITIONS

- You agree to pay your SSSI Membership Fee over 11 monthly payments.
- Payment must be received by no later than the 7th day of each month. If payment is not received, membership benefits may be restricted.
- You will be issued a revised invoice for your records which notes the administration fee on top of the membership fee. You can request a statement from us at any time.
- It is your responsibility to ensure sufficient funds are available in your account to meet the payment on its due date.
- SSSI is not liable for any fees incurred as a result of insufficient funds being in your account.
- You must contact us if you wish to change your payment mode to annual or other.

QUERIES?

If you need assistance or have any questions, don't hesitate to contact our Member Engagement Officer on membership@ssi.org.au or 02 6282 2282.