



Surveying & Spatial Sciences Institute

General Recertification Application Pack

SSSI General Certification Panel

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APPLICANT DETAILS

Name: _____

(If accepted, this is how your name will appear on your certificate)

Job Title: _____

Organisation: _____

SSSI Membership No. (if applicable) _____

Office: (Tick Office/Home to indicate preferred correspondence address)

Address: _____

City: _____ State: _____ Postcode: _____

Country: _____

Phone: _____ Fax: _____

Email: _____

Home:

Address: _____

City: _____ State: _____ Postcode: _____

Country: _____

Phone: _____ Fax: _____

Email: _____

Signature: _____ **Date:** _____

The information contained within this application is to the best of my knowledge, truthful and valid. Any discrepancy may result in the removal of this application from consideration. I authorise SSSI General Certification Panel members to take any necessary steps to verify the claims made within.

Section 1

Continuing Professional Development Component

NO STAPLES, PAPER CLIPS, or OTHER FASTENERS are to be included in the portfolio. All items should be grouped together loosely and sent in a pocket folder.

Insert 1

GC-REC-1: Continuing Professional Development Points

(Use additional copy if necessary – label as GC-REC-1-ext)

Continuing Professional Development (CPD) points are awarded after the successful completion of industry delivered courses, workshops, and seminars with subject matter that relates directly to geospatial information science or related technology, and applications.

Procedure

1. Enter below the year, Continuing Professional Development event title, Hosting Organisation and Location, and points achieved for each CPD attended.
2. Total all the CPD Points earned for your CPD Point Total

Notes

- a). Attach documentation copies (eg CPD point acknowledgements, receipts, conference programs, etc)
- b). For recertification SSSI requires 30 **CPD** points on a two year cycle. These points need to come from “core” CPD activities.

Year	CPD Event Title/Hosting Organisation/Location	Event allocated CPD Hours
EXAMPLES		
2004	SSSI Qld Northern Group Conference - Townsville	15
2005	“Strategic Information Sharing – The Smart State in Action; “QSIS Smart Business Solution Seminar; Brisbane	6
2005	SSI Conference – Melbourne	30
TOTAL CONTINUING PROFESSIONAL DEVELOPMENT POINTS		

* This total must be at least 30 in order to qualify for general recertification.

Continuing Professional Development - Achievement Documentation

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Insert 2

PAYMENT INFORMATION

Surveying & Spatial Sciences Institute
PO Box 307, Deakin West
ACT, 2600 Australia
ABN 22 135 572 815

First Name _____ Last Name _____

Job Title _____

Organization _____

Address _____

City _____ State _____ Postcode _____ Country _____

Phone _____ Fax _____

Email _____

Certification Fee: **SSSI Members: - \$195.00**
 Non-Members: - \$850.00

Recertification Fee: **SSSI Members Recertification – n/a** (by completing your annual CPD requirements for your membership, your General Certification will be automatically renewed)
 Non-Members Recertification - \$500 (per year)
 All fees quoted are GST Inclusive.

Payment Information: Fees must be received in full before an application will be considered. Our preferred payment method is Electronic Fund Transfer (EFT) [also known as a wire transfer]. The necessary bank information is provided below.

Bank Name: Westpac Banking Corporation
Branch Address: Woden Centre Plaza, 3 Bradley St, Woden, ACT 2606
Account Name: Surveying and Spatial Sciences Institute
BSB: 032-713
Account No: 346913
Swift Code: WPACAU2S (transfer in AUD)
Reference: **Gen Cert – Applicant’s surname (change as required)**

Note: If using the EFT payment method you also need to send a remittance advice to finance@sssi.org.au to make sure your payment is tracked properly.

If you wish to pay via credit card or BPay, you can request an invoice is created outlining the payment instructions for these methods. Payments can no longer be accepted over the phone. Please request this service by emailing finance@sssi.org.au.

Mail to:
SSSI General Certification Panel
Surveying & Spatial Sciences Institute
PO Box 307
Deakin West ACT 2600 Australia